

Menu



(/) NYSED CHARTER
SCHOOL OFFICE

**Portal for Submission of
Public Charter School Annual
Reports**

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[REACH ACADEMY CHARTER SCHOOL](#) (ES-6803041468860023032160498)

Submission of 2018-19 Annual Report

By August 1 of each year, all charter schools in New York State are required by law to submit an Annual Report to the New York State Education Department's (NYSED) Charter School Office and to its charter entity, and to post the report on the charter school's website as per New York Education Law Section 2857(2).

Please refer to the 2018-19 Annual Report Guidelines.

NOTE: Charter schools are not asked and are not required to submit personally identifiable student information. Please **DO NOT** include or attach this information.

Task

Entry 1 School Info and Cover Page

Deadline

08/01/2019 11:59:00 PM EDT

Status

COMPLETE

Actions**[View \(/s/10874301/208157/\)](#) **[Edit \(/s/10874301/208157 \(/s/10874301/208157/d/\)\)](#)******Instructions for completing the School Information and Cover Page**

Please review the **Annual Report Guidelines on the [NYSED Annual Report Webpage \(http://www.p12.nysed.gov/psc/annualreport/2018-19/AnnualReport1819.html\)](http://www.p12.nysed.gov/psc/annualreport/2018-19/AnnualReport1819.html)**. To tasks required assigned to your school for completion by the school's authorizer, you must complete the School Information and Cover f

Task

Entry 2 NYS School Report Card

Deadline

08/01/2019 11:59:00 PM EDT

Status

COMPLETE

Actions**[View \(/s/10874301/208201/\)](#) **[Edit \(/s/10874301/208201 \(/s/10874301/208201/d/\)\)](#)******Instructions Link to New York State Report Card**

Provide a direct web link to the most recent New York State School Report Card f school (See <https://reportcards.nysed.gov/> (<https://reportcards.nysed.gov/>)). This school-level enrollment and demographic information, staff qualifications, elector records, and attendance rates, as prescribed by New York State statute (8 NYC

Task**[Entry 3 Progress Toward Goals \(/s/10874301/208203/\)](#)****Deadline**

11/01/2019 11:59:00 PM EDT

Status

INCOMPLETE

Actions**[Start \(/s/10874301/208203/\)](#)**

Instructions for submitting the Progress Toward Charter Goals (Regents, NYCDO BOE-authorized charter schools)

Entry 3 - Progress Toward Charter Goals

Complete the tables provided. List each goal and measure as contained in the approved charter, and indicate whether the school has met or not met the goal. Provide information for all goals by November 1st.

Task	Entry 4 Total Expenditures & Admin Expenditures
Deadline	08/01/2019 11:59:00 PM EDT
Status	COMPLETE
Actions	View (/s/10874301/208215/) Edit (/s/10874301/208215/d/)

Instructions for submitting Entry 4 - Expenditures Per Child

Please refer to the Annual Report Guidelines for instructions on performing the necessary calculations. This information applies to all charter schools.

Task	Entry 5 Final Audited Financial Statements (/s/10874301/210091/)
Deadline	11/01/2019 11:59:00 PM EDT
Status	INCOMPLETE
Actions	Start (/s/10874301/210091/)

ALL charter schools must upload final, audited financial statements (**as prescribed by their respective authorizers**) no later than **November 1, 2019**. This task will be visible on the online portal but will be clearly identified as a task due no later than November 1, 2019.

Please upload as one combined file in .PDF:

- the independent auditor's report on financial statements and notes; and
 - reports on internal controls over financial reporting and compliance
-

Task	<u>Entry 5b Audited Financial Report Template (/s/10874301/209609/)</u>
Deadline	11/01/2019 11:59:00 PM EDT
Status	INCOMPLETE
Actions	<u>Start (/s/10874301/209609/)</u>

Instructions

New Task -- Regents-authorized charter schools only

Please click on and complete the [Audited Financial Report Template \(https://nyse-reports.myreviewroom.com/pm/resource/eyJ0ZnJlljogMTc4OTAslCJ2cSl6IDExMl8](https://nyse-reports.myreviewroom.com/pm/resource/eyJ0ZnJlljogMTc4OTAslCJ2cSl6IDExMl8) file) which mimics the four main schedules in the audit. Upload the completed Excel file also available on the [NYSED Annual Report Webpage \(http://www.p12.nysed.gov/psc/annualreport/2018-19/AnnualReport1819.html\)](http://www.p12.nysed.gov/psc/annualreport/2018-19/AnnualReport1819.html).

Task	<u>Entry 5c Additional Financial Documents (/s/10874301/208259/)</u>
Deadline	11/01/2019 11:59:00 PM EDT
Status	INCOMPLETE
Actions	<u>Start (/s/10874301/208259/)</u>


Instructions for uploading additional financial documents

Regents, NYCDOE and Buffalo BOE authorized schools must upload additional financial documents in this section. The items listed below should be uploaded, with an exception applicable or available. For example, a federal Single Audit was not required because the school did not expend federal funds in excess of the threshold of \$750,000.

1. Advisory or Management letter
 2. Federal Single Audit
 3. CSP Agreed-Upon Procedure Report
 4. Evidence of Required Escrow Account (Note: For BOR schools chartered or rechartered in the 2017-2018 school year, the escrow account per school is \$100,000.)
 5. Corrective Action Plan for Audit Findings and Management Letter Recommendation
-

Task	<u>Entry 5d Financial Services Contact Information (/s/10874301/208257/)</u>
Deadline	11/01/2019 11:59:00 PM EDT
Status	INCOMPLETE
Actions	<u>Continue (/s/10874301/208257/)</u>

Instructions for submitting the names and contact information responsible for final **Regents, NYCDOE and Buffalo BOE authorized schools** should enter the final information directly into the form within the portal.

 Task	Entry 6 Fiscal Year 2019-20 Budget
Deadline	08/01/2019 11:59:00 PM EDT
Status	COMPLETE
Actions	<u>Edit (/s/10874301/208261/e/)</u>

Instructions for submitting the FY2019-20 Budget
ALL charter schools must upload a copy of the school's FY19 Budget.

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload school's FY19 Budget using the 2019-2020 Projected Annual Budget template for [Annual Report Webpage \(http://www.p12.nysed.gov/psc/annualreport/2018-19/AnnualReport1819.html\)](http://www.p12.nysed.gov/psc/annualreport/2018-19/AnnualReport1819.html).

SUNY-authorized charter schools should upload a copy of the school's FY19 Budget and Quarterly Report template found at <http://www.newyorkcharters.org/fiscal/>.

Uploaded File(s)	<u>Approved Budget 19-20 in Excel for SED.xls (/s/10874301/208261/d/31503777/)</u>
Uploader	Linda Marszalek
Upload Date	07/30/2019 09:49 AM
Actions	<u>Remove (/s/10874301/208261/d/31503777/)</u>

Task Entry 7 Disclosure of Financial Interest Form

Deadline 08/01/2019 11:59:00 PM EDT

Status COMPLETE

Actions [Edit \(/s/10874301/208263/e/\)](#)

Instructions for submitting the Financial Disclosure Forms

All trustees who served on an education corporation governing one or more chart time during the 2018-2019 school year must upload a completed [BOT Disclosure Interest Form](https://nysed-cso-reports.myreviewroom.com/pm/resource/eyJ0ZnJlljogMTc4OTAsICJ2cSI6IDExMl) (<https://nysed-cso-reports.myreviewroom.com/pm/resource/eyJ0ZnJlljogMTc4OTAsICJ2cSI6IDExMl>) within the portal or on the [NYSED Annual Report Webpage](http://www.p12.nysed.gov/psc/annualreport/2018-19/AnnualReport1819.html) (<http://www.p12.nysed.gov/psc/annualreport/2018-19/AnnualReport1819.html>). F trustee forms into a single, .PDF file. (Non-voting members do NOT need to com disclosure forms).

Trustees serving on an education corporation that governs more than one school to complete a separate disclosure for each school governed by the education corj Disclosure of Financial Interest Form, trustees must disclose information relevant schools served by the governing education corporation.

If a trustee is unable to complete the form by the deadline, the education co responsible for listing the transactions and/or providing the information req form.

Uploaded File(s) [BOT Financial Disclosures 2019.pdf \(/s/10874301/208263/31](#)

Uploader Linda Marszalek

Upload Date 08/01/2019 05:23 PM

Actions [Remove \(/s/10874301/208263/d/31591719/\)](#)

Task Entry 8 BOT Membership Table

Deadline 08/01/2019 11:59:00 PM EDT

Status COMPLETE

Actions [View \(/s/10874301/208265/\)](#) [Edit \(/s/10874301/208265 \(/s/10874301/208265/d/\)\)](#)

Instructions for submitting the BOT Membership Table for all charter schools. ALL charter schools or education corporations governing multiple schools must complete the **Trustees Membership Table**.

Task	Entry 9 Board Meeting Minutes
Deadline	08/01/2019 11:59:00 PM EDT
Status	COMPLETE
Actions	<u>View (/s/10874301/208391/)</u> <u>Edit (/s/10874301/208391 (/s/10874301/208391/d/))</u>

Instructions for submitting minutes of the BOT monthly meetings

Regents, NYCDOE, and Buffalo BOE authorized schools must upload a complete set of minutes from July 2018-file.

Task	Entry 10 Enrollment & Retention
Deadline	08/01/2019 11:59:00 PM EDT
Status	COMPLETE
Actions	<u>View (/s/10874301/208403/)</u> <u>Edit (/s/10874301/208403 (/s/10874301/208403/d/))</u>

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the efforts the charter school has made toward meeting attract and retain enrollment of **Students with Disabilities (SWDs), English Language Learners (ELLs/MLLs), and students who are economically disadvantaged.** In addition, describe plans for meeting or making progress toward meeting its enrollment and retention targets in 2019-2020.

Task	Entry 11 Teacher and Administrator Attrition
Deadline	08/01/2019 11:59:00 PM EDT
Status	COMPLETE
Actions	<u>View (/s/10874301/208365/)</u> <u>Edit (/s/10874301/208365 (/s/10874301/208365/d/))</u>

Instructions for submitting the Teacher and Administrator Attrition
ALL charter schools must complete the two tables provided to report changes in administrator staffing in 2018-2019.

Task	Entry 12 Percent of Uncertified Teachers
Deadline	08/01/2019 11:59:00 PM EDT
Status	COMPLETE
Actions	View (/s/10874301/208367/) Edit (/s/10874301/208367/d/)

Instructions for completing Percent of Uncertified Teachers
Regents, NYCDOE, and Buffalo BOE authorized schools must complete the table provided to demonstrate compliance with State Education Law 2854(3)(a-1) for teaching staff qualifications.

Task	Entry 13 Organization Chart
Deadline	08/01/2019 11:59:00 PM EDT
Status	COMPLETE
Actions	Edit (/s/10874301/208369/e/)

Instructions for uploading the Organization Chart
Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload organization chart. The organization chart should include position titles and report Employee names do not need to appear on the chart.

Uploaded File(s)	Organization Chart Year 3.pdf (/s/10874301/208369/3153229/)
Uploader	Linda Marszalek
Upload Date	07/30/2019 03:13 PM
Actions	Remove (/s/10874301/208369/d/31532298/)

Task Entry 14 School Calendar

Deadline 08/01/2019 11:59:00 PM EDT

Status COMPLETE

Actions [Edit \(/s/10874301/208371/e/\)](#)

Instructions for submitting School Calendar

All charter schools must provide a school calendar for **2019-2020**, which clearly ir and end date of the instructional year and the total number of instructional days.

Uploaded File(s) [19-20 Approved School Calendar - REACH.pdf \(/s/10874301](#)

Uploader Linda Marszalek

Upload Date 07/29/2019 09:44 AM

Actions [Remove \(/s/10874301/208371/d/31503162/\)](#)

Task

[Click to Submit Completed Report \(/s/10874301/208373/\)](#)

Deadline 08/01/2019 11:59:00 PM EDT

Status INCOMPLETE

Actions

Thank you for the first part of your 2018-19 Annual Report submission. Plea
charter schools must re-enter the portal to submit final audited financial statement
1, 2019.

Activity

Linda Marszalek uploaded **BOT Financial Disclosures 2019.pdf** for REACH ACADEMY CHARTER SCHOOL ,
(/s/10874301/)

© August 01, 2019, 05:23 PM



Linda Marszalek completed **Entry 7 Disclosure of Financial Interest Form** for REACH ACADEMY CHARTER SCHOOL (/s/10874301/)

🕒 August 01, 2019, 05:23 PM



Linda Marszalek uploaded **Organization Chart Year 3.pdf** for REACH ACADEMY CHARTER SCHOOL (/s/10874301/)

🕒 July 30, 2019, 03:13 PM



Linda Marszalek completed **Entry 13 Organization Chart** for REACH ACADEMY CHARTER SCHOOL (/s/10874301/)

🕒 July 30, 2019, 03:13 PM



Linda Marszalek completed **Entry 10 Enrollment & Retention** for REACH ACADEMY CHARTER SCHOOL (/s/10874301/)

🕒 July 30, 2019, 02:02 PM



Linda Marszalek completed **Entry 12 Percent of Uncertified Teachers** for REACH ACADEMY CHARTER SCHOOL (/s/10874301/)

🕒 July 30, 2019, 01:19 PM



Linda Marszalek completed **Entry 4 Total Expenditures & Admin Expenditures** for REACH ACADEMY CHARTER SCHOOL (/s/10874301/)

🕒 July 30, 2019, 01:00 PM



Linda Marszalek edited form **Entry 11 Teacher and Administrator Attrition** for REACH ACADEMY CHARTER SCHOOL (/s/10874301/)

🕒 July 30, 2019, 12:57 PM



Linda Marszalek completed **Entry 11 Teacher and Administrator Attrition** for REACH ACADEMY CHARTER SCHOOL (/s/10874301/)

🕒 July 30, 2019, 11:01 AM



Linda Marszalek completed **Entry 8 BOT Membership Table** for REACH ACADEMY CHARTER SCHOOL (/s/10874301/)

🕒 July 30, 2019, 10:16 AM

[See More » \(/s/10874301/act/\)](/s/10874301/act/)

[Download submission \(/s/10874301/d/detail/\)](/s/10874301/d/detail/)

Progress

This submission is 92.3% complete. You still need to:

- Submit

Members

 Linda Marszalek (Owner)

 Dolores Prezyna

Add Member (/s/10874301/m/+/)

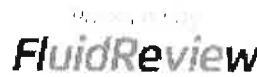
Edit Members (/s/10874301/m/e/)

Additional Attachments

Add Document (/s/10874301/doc/+/)

Withdraw Submission

Create Another Submission (/s+/f/)

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