

REACH ACADEMY CHARTER SCHOOL  
BOARD OF TRUSTEES MINUTES  
Wednesday, May 16, 2018 – 6:15 PM

REACH Academy Charter School – Conference Room  
115 Ash Street, Buffalo, NY 14204

Public Notice: School Web Site, School Facebook Page

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**1.0 CALL TO ORDER – 6:17 PM**

**ROLL CALL  
ATTENDANCE AT THIS MEETING**

(Board members who arrive after the meeting begins will be noted as “present” at the point in this agenda at which they arrive.)

Dolores Prezyna:     X     Ryan Caster:     X     Christine Mann:   Exc.    
Leslie Scott:   Exc.   William Yelder:     X    

**Attendance – Others**

Linda Marszalek:     X     Robin Nellis:     X     Leon Arrington:   Exc.    
Lisa Rogers:     X     Michael Olsen:     X     Amie Caster:     X    

**2.0 AMENDMENTS or adjustments to the agenda by the Board Members – 6:17 PM**

**2.1 RESOLVED**, that Item 6.6 be added to this agenda.

Moved by:     Ryan Caster     Seconded by:   William Yelder   Vote:           3-0          

**3.0 PRIVILEGE OF THE FLOOR - None**

**4.0 ACCEPTANCE OF PREVIOUS MINUTES – 6:18 PM**

**4.1 RESOLVED**, that the minutes from the April 18<sup>th</sup>, 2018 Board of Trustees Meeting Minutes are accepted as presented.

Moved by:     Ryan Caster     Seconded by:   William Yelder   Vote:           3-0          

**5.0 BOARD PRESENTATIONS – 6:19 PM**

**5.1** Enrollment Update - Robin Nellis

**5.2** Facilities Update – Possible Rental of Space – Michael Olsen

5.3 Outreach Update – William Yelder and Robin Nellis

6.0 **FINANCE – 6:30 PM**

6.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to accept the 2018-2019 School Budget as presented:

Moved by: William Yelder      Seconded by: Ryan Caster      Vote: 3-0

6.2 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the attached 4-year annual salary percentage increments for the faculty and support staff as submitted.

Moved by: William Yelder      Seconded by: Ryan Caster      Vote: 3-0

6.3 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to approve the additional purchase of Guided Reading Books from Wilbooks (Sole Source Provider) up to the amount of \$5,000.00

Moved by: William Yelder      Seconded by: Ryan Caster      Vote: 3-0

6.4 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** approves to award the purchase of 4 Goalsetter- GS60 – Heavy Duty Flex Rim – Tempered Glass Backboards for the REACH Athletic Center from the three written quotes attached. The award selected is from the vendor The Backyard Guys in the amount for \$5,599.96. The purchase will utilize the donation accepted at the January 24, 2018 Board of Trustees Meeting for \$5,000.00 from The Northwest Bank. REACH’s obligation will be for the remaining \$599.96.

Moved by: William Yelder      Seconded by: Ryan Caster      Vote: 3-0

6.5 **RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees** votes to accept the monthly financial statements as presented.

Moved by: William Yelder      Seconded by: Ryan Caster      Vote: 3-0

**6.6 RESOLVED, based upon the recommendation of the Head of School, Board of Trustees** votes to approve the purchase of student risers not to exceed the amount of \$8,000 based upon a minimum of three written quotes for use at the end of the school year Moving Up Day celebration for Kindergarten..

Moved by: William Yelder      Seconded by: Ryan Caster      Vote: 3-0

**7.0 PERSONNEL – 7:00 PM**

**7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to create the following positions for the 2018-2019 school year:

**7.1.1**            Position: Library Media Specialist  
                    Appointment: 10 Month Position – 1.0 FTE  
                    Department: Special Areas  
                    Status: Exempt - Salary  
                    Effective Date: August 13<sup>th</sup>, 2018

**7.1.2**            Position: RtI Reading Specialist  
                    Appointment: 10 Month Position – 1.0 FTE  
                    Department: Support Services  
                    Status: Exempt - Salary  
                    Effective Date: August 13<sup>th</sup>, 2018

Moved by: William Yelder      Seconded by: Ryan Caster      Vote: 3-0

**7.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to transfer the following individual:

**7.2.1**            Employee: Kelli Vachon  
                    Current Position: Classroom Teacher  
                    Appointment: 10 Month – 1.0 FTE  
                    Department: Elementary Education  
                    Transfer To: RtI – Reading Specialist  
                    Appointment: 10 Month – 1.0 FTE  
                    Department: Support Services  
                    Status: Exempt  
                    Effective Date: August 13<sup>th</sup>, 2018

Moved by: Ryan Caster      Seconded by: William Yelder      Vote: 3-0

**7.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following Personnel Instructional appointments for the 2018-2019 school year:**

**7.3.1** Name: Michelle LeBarron  
Position: Library Media Specialist  
Appointment: 10 Month Position – 1.0 FTE  
Department: Special Areas  
Status: Exempt  
Annual Salary: \$53,000.00  
Effective Date: August 13<sup>th</sup>, 2018

**7.3.2** Name: Kelly Hernandez  
Position: Special Education Teacher  
Appointment: 10 Month Position – 1.0 FTE  
Department: Student Services  
Status: Exempt  
Annual Salary: \$52,000.00  
Effective Date: August 13<sup>th</sup>, 2018

**7.3.3** Name: Matthew Dolegowski  
Position: Classroom Teacher  
Appointment: 10 Month Position – 1.0 FTE  
Department: Elementary Education  
Status: Exempt  
Annual Salary: \$42,000.00  
Effective Date: August 13<sup>th</sup>, 2018

**7.3.4** Name: Kiley Burns  
Position: Classroom Teacher  
Appointment: 10 Month Position – 1.0 FTE  
Department: Elementary Education  
Status: Exempt  
Annual Salary: \$37,500.00  
Effective Date: August 13<sup>th</sup>, 2018

Moved by: Ryan Caster      Seconded by: William Yelder      Vote: 3-0

**8.0 RESOLVED, the Board of Trustees votes to adjourn the meeting. – 7:05 PM**

Moved by: Ryan Caster      Seconded by: William Yelder      Vote: 3-0

Next meeting is scheduled for **Tuesday, June 19<sup>th</sup> at 6:15 P.M.** at 115 Ash Street.