

REACH ACADEMY CHARTER SCHOOL
BOARD OF TRUSTEES MINUTES
Tuesday, June 16, 2020 – 6:15 PM

REACH Academy Charter School – Conference Room
115 Ash Street, Buffalo, NY 14204
Public Notice: School Web Site, School Facebook Page

1.0 CALL TO ORDER – 6:30 PM

**ROLL CALL
ATTENDANCE AT THIS MEETING**

(Due to limitations posed by the Covid 19 school building closure, this meeting will be conducted via the Zoom Conferencing App.)

| | | | | | |
|----------------------|------------------|-----------------|------------------|-------------------|------------------|
| Dr. Dolores Prezyna: | <u> X </u> | Ryan Caster: | <u> X </u> | Heather Speakes: | <u> X </u> |
| Christopher Arnold: | <u> X </u> | Christine Mann: | <u> X </u> | Dr. Susan Dunkle: | <u> Exc. </u> |

Attendance – Others

| | | | | | |
|------------------|------------------|------------------|------------------|------------------|------------------|
| Linda Marszalek: | <u> X </u> | Robin Nellis: | <u> X </u> | Amie Caster: | <u> Exc. </u> |
| Pam Sharp: | <u> X </u> | Michael Olsen: | <u> X </u> | Lee Pierce: | <u> X </u> |
| William Yelder: | <u> X </u> | Anna Chiavaroli: | <u> X </u> | Amy Damasiewicz: | <u> X </u> |

2.0 AMENDMENTS or adjustments to the agenda by the Board Members. - None

3.0 PRIVILEGE OF THE FLOOR- None

4.0 ACCEPTANCE OF PREVIOUS MINUTES

4.1 RESOLVED, that the minutes from the May 19, 2020 Board of Trustees Meeting are accepted as presented.

| | | | | | |
|-----------|-----------------------|----------|-----------------------|-------|--------------------|
| Moved by: | <u> Chris </u> | Seconded | <u> Ryan </u> | Vote: | <u> 5-0 </u> |
| | <u> Arnold </u> | by: | <u> Caster </u> | | |

5.0 BOARD PRESENTATIONS

5.1 Governance Committee – Dr. Dolores Prezyna

5.2 Community Liaison Report – William Yelder

5.3 Enrollment Update - Robin Nellis

5.4 Facilities Update – Michael Olsen

6.0 FINANCE- 7:01 PM

6.1 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to approve the attached Treasurer's Report, which includes the monthly financial reports for February and March:

Moved by: Chris Arnold Seconded by: Christine Mann Vote: 5-0

6.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following emergency expenditure directly resulting from the Covid-19 Pandemic:

| <u>VENDOR</u> | <u>ITEM DESCRIPTION</u> | <u>COST</u> |
|---------------|-------------------------|-----------------------------|
| CDW | Chromebooks | 250 @ \$300 each = \$75,000 |

Based upon the governor's Executive Order 202.1, purchases made during a State of Emergency are exempt from procurement requirements to secure three bids. The price of the Chromebooks however, is actually lower than the previous bid dated 5/29/19, when the price was \$325.00 for a similar model. The reason for the purchase is that during the Covid-19 Pandemic, more than 250 Chromebooks have been deployed to students, leaving the school with fewer than 25 for in-school instruction.

Moved by: Chris Arnold Seconded by: Christine Mann Vote: 5-0

6.3 RESOLVED, based upon the recommendation of the Finance Committee that the Board of Trustees votes to award a contract to Stang Construction in the amount of \$17,600.00 for buildout of the Gym Corridor to accommodate additional office space. The results of the Request for Quotation for the project are attached:

Moved by: Ryan Caster Seconded by: Christine Mann Vote: 5-0

7.0 CONTRACTS:

7.1 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to renew the attached Lavinia Group Consulting Agreement, to provide Staff Development training for the 2020-2021 school year in Guided Reading, Close Reading and Math. The cost of the Agreement is not to exceed \$100,000.00.

Moved by: Chris Arnold Seconded by: Ryan Caster Vote: 5-0

7.2 **RESOLVED. based upon the recommendation of the Head of School that the Board of Trustees** votes to renew the attached Garber Consulting Group Consulting Agreement, to provide e-rate services for the 2020-2021 school year. The cost of the Agreement will be \$6,000.00.

Moved by: Ryan Caster Seconded by: Chris Arnold Vote: 5-0

8.0 **NEW BUSINESS**

8.1 **RESOLVED. based upon the recommendation of the Head of School that the Board of Trustees** votes to modify the school's Organizational Chart for Year Four of the Charter.. Rather than splitting the position of "Director of Operations and Director of Student Services" into two separate positions, the position will continue as one and the Position of Director of Strategic Planning will be added. This modification will constitute a non-material change to the original charter.

Moved by: Heather Speakes Seconded by: Christine Mann Vote: 5-0

9.0 **PERSONNEL**

9.1 **RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees** votes to create the following positions:

9.1.1 Position: School Social Worker
Appointment: 10 Month Position – 1.0 FTE
Status: Exempt - Salary
Department: Elementary Education

9.1.2 Director of Strategic Planning – Pending New York
State Charter School Office Charter Revision
Position: Approval
Appointment: 12 Month Position – 1.0 FTE
Status: Exempt - Salary
Department: Administration

Moved by: Heather Speakes Seconded by: Ryan Caster Vote: 5-0

9.2 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following transfers:

9.2.1

Name: Melissa Keem
From: School Counselor
Appointment: Part Time .5 FTE
Status: Exempt - Salary
Salary: \$11,965.00

To: School Social Worker
Appointment: Full Time 1.0 FTE
Status: Exempt - Salary
Salary: \$43,000.00
Effective Date: 8/14/2020

9.2.2

Name: Megann Smith
From: Teacher in Development
Appointment: Full time 1.0 FTE
Salary: \$30,000.00

To: Associate Teacher
Appointment: Full Time 1.0 FTE
Status: Exempt - Salary
Salary: \$41,000.00
Effective Date: 8/14/2020

9.2.3

Name: Laura Christian
From: Teacher in Development
Appointment: Full time 1.0 FTE
Salary: \$30,000.00

To: Associate Teacher
Appointment: Full Time 1.0 FTE
Status: Exempt - Salary
Salary: \$41,000.00
Effective Date: 8/14/2020

9.2.4

Name: Brianna Cooper
From: Teacher in Development
Appointment: Full time 1.0 FTE
Salary: \$30,000.00

To: Associate Teacher
Appointment: Full Time 1.0 FTE
Status: Exempt - Salary
Salary: \$41,000.00
Effective Date: 8/14/2020

9.2.5 Name: Eva Boughton
From: Teacher in Development
Appointment: Full time 1.0 FTE
Salary: \$30,000.00

To: Special Education Teacher
Appointment: Full Time 1.0 FTE
Status: Exempt - Salary
Salary: \$41,000.00
Effective Date: 8/14/2020

9.2.6 Name: Jennifer Lake
From: Classroom Teacher
Appointment: Full time 1.0 FTE

To: Speech Language Pathologist
Appointment: Full Time 1.0 FTE
Effective Date: 8/14/2020

Moved by: Christine Mann Seconded by: Heather Speakes Vote: 5-0

9.3 RESOLVED, based upon the recommendation of the Head of School that the Board of Trustees votes to approve the following appointments:

9.3.1 Name: Lee Pierce
Director of Strategic Planning – Pending New York
State Charter School Office Charter Revision
Position: Approval
Appointment: 12 Month Position - 1.0 FTE
Department: Administration
Status: Exempt - Salary
Salary: \$75,000.00
Effective Date: 8/14/2020

9.3.2 Name: Mary Franz
Position: Associate Teacher
Appointment: 10 Month Position - 1.0 FTE
Department: Elementary Education
Status: Exempt - Salary
Salary: \$39,000.00
Effective Date: 8/14/2020

9.3.3 Name: Abigail Booth
 Position: Teacher in Development
 Appointment: 10 Month Position - 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Salary: \$30,000.00
 Effective Date: 8/14/2020

9.3.4 Name: Kaitlyn O’Hara
 Position: Teacher in Development
 Appointment: 10 Month Position - 1.0 FTE
 Department: Elementary Education
 Status: Exempt - Salary
 Salary: \$30,000.00
 Effective Date: 8/14/2020

Moved by: Heather Seconded Christine
 Speakes by: Mann Vote: 5-0

10.0 ADJOURNMENT- 7:19 PM

Resolved, the Board of Trustees votes to adjourn the meeting.

Moved by: Chris Seconded Heather
 Arnold by: Speakes Vote: 5-0

The next meeting of the BOT is scheduled for July 21st at **6:15 P.M.** at 115 Ash Street.